

**THE ANNUAL MEETING OF BISHOP THORNTON & WARSILL
PARISH COUNCIL**

**Draft Minutes of the Meeting held on 20th May 2010
in Bishop Thornton RC School.**

Present

Cllr Mr B Baker, Cllr Mrs A Peacock, Cllr Mrs B Rickards, Cllr Mr C A Stobbs, Cllr Dr J Gillingham and Cllr Mr R Hughes .

Also in attendance

District Cllr Mrs C Hill, the Clerk and four members of the Public

A copy of all the papers are held in the Minutes File

- 1 **WELCOME.**
The Clerk welcomed everybody to the meeting.
- 2 **ELECTION TO OFFICE:**
Nominations had been sought for the office of Chair and Vice-Chair of the Parish Council and were as follows: for Chair, Cllr Mr B Baker was proposed by Cllr Mr A Stobbs and seconded by Cllr Mr R Hughes; for Vice-Chair Mr R Hughes was proposed by Cllr Mr B Baker and seconded by Cllr Mrs A Peacock. Cllr Mr B Baker and Cllr Mr R Hughes were unanimously elected to Office for the forthcoming year 7.47 p.m.
- 3 **ACCEPTANCE OF OFFICE:**
Cllr Mr B Baker and Cllr Mr R Hughes formally accepted the respective Offices of Chair and Vice-Chair of the Parish Council for the forthcoming year. 7.49 p.m.
- 4 **APOLOGIES.**
No apologies were received. 7.52 p.m.
- 5 **DECLARATION OF INTEREST:**
Cllr Mrs B Rickards declared a pecuniary and non-pecuniary interest in the reporting of Parish Council meetings for the Pateley Bridge and Nidderdale Herald 7.54 p.m.
- 6 **MINUTES:** The Minutes of the last Annual General Meeting held on Thursday 21st May 2009 and the Ordinary Parish Council Meeting held on Thursday, 29th April 2010 were agreed as a true record and duly signed by the Chair. 7.56 p.m.
- 7 **EXEMPT INFORMATION:**
There were no exempt matters. 7.58 p.m.
- 8 **CONFIRMATION OF INTERNAL AUDITOR FOR 20010/11:**
Councillors confirmed Mrs Davis as the Parish Council's Internal auditor for the forthcoming year and thanked her once again for undertaking the task. 8.02 p.m.
- 9 **ANNUAL RISK ASSESSMENT:**
Councillors discussed and agreed that the level of risk to the Parish Council remains the same as it was last year and that all appropriate action had been made to take account of and alleviate possible risks. (UNANIMOUS DECISION) 8.04 p.m.

10 **MATTERS ARISING:**

There were no matters arising from previous minutes.

8.05 p.m.

11 **PLANNING:**

11.1 The following planning applications received since the last meeting of the full Parish Council / General Purposes Committee were considered.

- (a) **APPLETREE COTTAGE, 1 NEW COTTAGES, BISHOP THORNTON – (6.61.68.C.FUL):** Erection of detached dwelling and formation of new vehicular access (site area 0.04ha) for Mr D Warwick – **(Councillors neither objected to or supported the application but made similar robust comments to those raised in respect of a previous application for the same site.)**

(UNANIMOUS DECISION)

- (b) **OAKWOOD HOUSE, BISHOP THORNTON - (6.61.104.Q.FUL):** Erection of detached garage with single storey link for Mr A Cryer – **No Objections**

(UNANIMOUS DECISION)

11.2 **OTHER PLANNING MATTERS:**

No other planning matters were discussed.

8.10 p.m.

12 **FINANCIAL MATTERS:**12.1 **PRECEPT:**

Councillors acknowledged receipt of the first half-yearly precept from HBC of £900.

12.2 **PAYMENTS:** The following payment was agreed:

Johnson Publishing (North) - Advertising of Annual Parish Meeting - £79.52

(UNANIMOUS DECISION)

12.3 **BANK MANDATE:**

Councillors agreed a change to the Bank Mandate by which Cllr Mr B Baker and Cllr Mr R Hughes replaced Cllr Mrs A Peacock and Cllr Dr J Gillingham as signatories on the Parish Council account with Barclays Bank. The Clerk remains the third signatory for administrative purposes.

12.4 **COMMUTED SUM:**

Councillors acknowledged receipt of a letter from HBC's Systems and Information Officer, Sean Wright stating that the Parish Council has around £800 to spend on the Parishes verges before the end of June unless reclaimed by the developer(s) prior to that date. After some discussion Councillors agreed that the Clerk should contact Mr Wright seeking clarification of the rules with regard to the purchase of suitable benches for the verges, particularly the replacement of the 'Millennium' bench on Colber Lane. On the suggestion of District Cllr Mr Hill Councillors also agreed that the Clerk should invite Mr Wright to a Parish Council meeting in order to update members on the rules governing the allocation of Commuted Sums.

12.5 **OTHER FINANCIAL MATTERS:**

No other financial matters were discussed.

8.20 p.m.

13 **HIGHWAYS & TRANSPORTATION MATTERS:**13.1 **OTHER HIGHWAY MATTERS:**

- (a) **CUT THROAT LANE, BISHOP THORNTON –** Cllr Mrs B Rickards drew Councillors attention to the fact that the adopted section of Cut Throat Lane was in poor state of repair due to the number of pot-holes and extensive subsidence along its edges. The road has had little attention over the years and Cllr Mr B Baker agreed to take the matter up with Highways personnel.

8.22 p.m.

- 14 **ANY OTHER BUSINESS NOT INCLUDED ON THE AGENDA (For information only):-**
- (a) **HARROGATE AND KNARESBOROUGH SERVICE CENTRE TRANSPORTATION STRATEGY AND QUESTIONNAIRE** - Councillors acknowledged receipt of information regarding this matter prior to the meeting. Members discussed their response to a number of the issues raised but agreed that their lack of local knowledge in respect to some of the questions meant they were unable to fully complete the questionnaire. It was agreed that the Clerk would submit the incomplete questionnaire to NYCC. Cllr Mrs B Richards raised a number of issues regarding local transportation priorities and it was agreed that she would complete an additional questionnaire and submit it directly to NYCC.
- (b) **HBC COMMUNITY GROUP DAFFODIL SCHEME** – Councillors agreed that the Clerk should take up HBC’s offer of a bag of Daffodil Bulbs and Cllr Mrs B Richards undertook to oversee their collection and planting along Parish verges later in the year.
- (c) **HIGH MILL TANNERY, SHAW MILLS** – District Cllr Mrs Hill stated that she had been contacted by an agency regarding the development of the High Mill Tannery and advised that an application had first to be submitted to HBC’s Planning Department before detailed consideration could be given to the development.
- (d) **NORTH YORKSHIRE POLICE SAFER COMMUNITIES CAP TIER II GROUP** – Cllr Mr R Hughes agreed to attend to next CAP TIER II GROUP meeting at 7.30pm on Wednesday 2nd June in Beckwithshaw Village Hall.
- 15 **DATE OF NEXT MEETING:**
There being no further business the Chair closed the meeting at 8.32 pm and called an Ordinary Meeting of the Parish Council for Thursday, 24th June 2010 at 7.30 p.m. in Warsill Parish Hall.

8.31 p.m.

**The Minutes were agreed and signed as being a true record of proceeding
by the Chairperson at an Ordinary Meeting of the Parish Council
on 24th June 2010**

J A Gant

Clerk to Bishop Thornton & Warsill