

**BISHOP THORNTON & WARSILL PARISH COUNCIL**

**ANNUAL GENERAL MEETING**

**Draft Minutes of the Meeting held on 15 May 2008 following**

**The Annual Parish Meeting**

**in Bishop Thornton RC School**

**Present**

Cllr Mr B Baker, Cllr Dr J Gillingham, Cllr Mrs B Rickards, Cllr Mrs A Peacock, Cllr Mr R Hughes, Cllr Mr CA Stobbs.

**Also in attendance**

County Cllr Mrs H Garnett, District Cllr Mrs C Hill, the Clerk and 5 members of the Public

David McCormack from Studio Map and Jonathan Dunbavin from Id Planning

**A copy of all the papers are held in the Minutes File**

- 1     **WELCOME.**  
Cllr Mr B Baker welcomed everybody to the meeting
- 2     **APOLOGIES.**  
No apologies were received. 7.31 p.m.
- 3     **DECLARATIONS OF INTEREST.**
- (i) Cllr Mrs B Rickards declared a personal pecuniary and non-prejudicial interest in the reporting of Parish Council meetings for the Pateley Bridge and Nidderdale Herald.
- (ii) Cllr Mr R Hughes declared a personal, non-pecuniary and non-prejudicial interest in item 16.2 on the agenda. 7.33 p.m.
- 4     **ELECTION TO OFFICE.**  
Nominations had been sought for the office of Chair and Vice-Chair of the Parish Council and were as follows: for Chair, Cllr Mr B Baker was proposed by Cllr Mr A Stobbs; for Vice-Chair Dr J Gillingham was proposed by Cllr Mr B Baker. Cllr Mr B Baker and Cllr Dr J Gillingham were unanimously elected to Office for the forthcoming year  
(UNANIMOUS DECISION) 7.34 p.m.
- 5     **ACCEPTANCE OF OFFICE.**  
Cllr Mr B Baker and Cllr Dr J Gillingham formally accepted the respective Offices of Chair and Vice-Chair of the Parish Council for the forthcoming year. 7.35 p.m.
- 6     **MINUTES.**  
The Minutes of the last Annual General Meeting held on Thursday 24<sup>th</sup> May 2007 in Bishop Thornton C.E. School and the last Ordinary Parish Council Meeting held on 24<sup>th</sup> April 2008 in Bishop Thornton RC School were confirmed as being an accurate account of proceedings and duly signed by the Chairman.  
(UNANIMOUS DECISION) 7.36 p.m.
- 7     **EXEMPT INFORMATION.**  
There were no exempt matters. 7.37 p.m.

- 8 **CONFIRMATION OF INTERNAL AUDITOR FOR 2008/09.**  
Councillors confirmed Mrs Davis as the Parish Council's Internal auditor for the forthcoming year.  
(UNANIMOUS DECISION) 7.38 p.m.
- 9 **ANNUAL RISK ASSESSMENT.**  
Councillors discussed and agreed that the level of risk to the Parish Council remains the same as it was last year and that all appropriate action had been made to account of and alleviate possible risks.  
(UNANIMOUS DECISION) 7.39 p.m.
- 10 **MATTERS ARISING.**  
There were no matters arising from previous minutes not covered on the agenda.  
7.40 p.m.
- 11 **PLANNING:**
- 11.1 The following Planning Applications relevant to the area have been received for consideration since the last meeting of the full Parish Council/General Purposes Committee.
- (i) **WOODFIELD MILL, BISHOP THORNTON - (6.6176.L.FUL):** Erection of detached garage and conversion of store to form additional living accommodation and extension to domestic cartilage for Paul Land – **NO OBJECTIONS.**
- 11.2 **OTHER PLANNING MATTERS:**  
No other formal planning matters were discussed.  
(UNANIMOUS DECISION) 7.42 p.m.
- 12 **FINANCIAL MATTERS.**
- 12.1 **PRECEPT** - Councillors acknowledged the receipt of £900 as the first half-yearly precept from HBC.
- 12.2 **PAYMENTS** - Councillors agreed the following payments:
- (i) **JOHNSTON PUBLISHING (NORTH)** - Public Notice for Advertising Annual Parish Meeting in Local Paper - £49.60
- (ii) **BISHOP THORNTON RC SCHOOL** - Rent - 2 meetings - £20.00  
(UNANIMOUS DECISION)
- 12.3 **OTHER FINANCIAL MATTERS:** Items not covered on the Agenda: For information only.  
7.46 p.m.
- 13 **HIGHWAYS & TRANSPORTATION MATTERS.**
- (i) **WEIGHT LIMIT THROUGH SHAW MILLS & DROVERS CROSSROADS:** The Chairman read a letter from Ken Major, NYCC Improvement Manager, in relation to the implementation of a proposed weight limit of 7.5 tonne stretching from the Drovers Crossroads to Burnt Yates and the redevelopment of the Crossroads at the Drovers. Councillors discussed both issues but raised particular and heart felt concerns regarding both District and County Councillors apparent inability to stand up to Council Officers who continually procrastinate over matters raised by the Parish Council on behalf of Parishioner. County Cllr Mrs H Garnett admitted that the Highways Department is in need of change, that a new head of department had been appointed and proposals were being considered which will hopefully improve the department's efficiency. Both Councillors and Parishioners expressed their deep concerns that not enough was being done to stop the evident waste of money by and bureaucracy emanating from the Highways Department.
- (ii) **HIGHWAYS REPAIRS:** Councillors acknowledged receipt of a letter from

- Alan Jobling, NYCC's Maintenance Manager, stating that the channel repairs to Grange Close will be added to a list for attention and the highway adjacent to Bishop Thornton CE School will be inspected.
- (iii) **BOULDERS/STONES ON VERGE THROUGH WARSILL:** The Clerk reported that on receipt of information from Mrs A Brown regarding the boulders/stones on the verge through Warsill she had again written to Colin Jackson, NYCC's Highways Area Manager regarding the stones removal. In reply Mr Jackson confirmed that the issue had a low priority as County Solicitors resources are limited but that he would endeavour to move the matter up the action list although it could take a long time to resolve.
- 13.1 **OTHER HIGHWAYS & TRANSPORTATION MATTERS:** 8.00 p.m.  
No other highways or transportation issues were raised.
- 14 **RADIATION.**  
The Clerk reported that Offcom spent many hours taking readings and measurements in relation to Bishop Thornton CE Schools computer system and that the results should be forthcoming within the next 4 weeks once the appropriate calibrations had been made. 8.03 p.m.
- 15 **FLOOD PREVENTION, SHAW MILLS.**  
Cllr Dr J Gillingham reported that he and his neighbour are to build a small wall to help protect their property from flooding while the Environment Agency has undertaken to pollard/coppice some of the trees that had previously been identified as needing attention in order to improve the flow of water away from Low Mill Court when the beck is in spate and Mr P Broadwith, the local farmer, has agreed to remove the fencing that currently collects large quantities of debris that block the beck and replace it with new poles and rails with no netting.. 8.10 p.m.
- 16 **PRESENTATIONS:**
- 16.1 **THE DROVERS –**  
In the absence of Mr T Snowden the Chairman informed the meeting that at present the planners were unhappy with the pre-planning proposals submitted by Mr Snowden both regarding the development of the building and the improvements to the junction. Mr Snowden was, therefore having to reconsider his options.
- 16.2 **HIGH MILL, SHAW MILLS –**  
Mr D McCormack from Studio Map and Mr Jonathan Dunbavin of Id Planning presented the meeting with their proposals, on behalf of E H Crack, for the development of High Mill Tannery and the area immediately surrounding the buildings. It is intended that the conversion will include up to 7 domestic dwellings, 3 with studios as well as provide a number of parking bays both the use existing residents of High Mill Terrace and the occupants of the new development. Many questions were asked regarding the provision of 'Affordable Housing', the disposal of heavy metals from and contamination of the site, the inevitable problems faced by those using this narrow lane/bridleway, the need for sufficient passing places to be provided to accommodate the increases in traffic associated with such a development and the need to put a comprehensive Construction Management Plan in place prior to the start of work. Councillor's attention was drawn to the probability that the scheme is profit negative due to the cost involved in clearing the site of contaminants. 8.38 p.m.

- 17 **ANY OTHER URGENT BUSINESS NOT INCLUDED ON THE AGENDA (For information only).**
- (i) CO-OPTION OF PARISH REPRESENTATIVES TO STANDARDS SUB-COMMITTEE – EASTERN, WESTERN AND NORTHERN GROUPINGS – BY 6<sup>th</sup> JUNE.  
Councillors considered the matter but agreed they had no wish to be nominated as candidates to represent parishes on the Standards Sub-Committee for this the Western area.
- (ii) DAFFODILS, GRANGE CLOSE, SHAW MILLS.  
Cllr Mrs Rickards requested that the matter of the daffodils is placed on the agenda for discussion at the next meeting.
- (iii) BULBS.  
The Clerk reported that HBC is to provide the Parish Council with a small quantity of bulbs.
- 18 **DATE OF NEXT MEETING.**  
There being no further business the Chair closed the meeting at 8.42 pm and called the next Ordinary Meeting of the Parish Council for Thursday, 26<sup>th</sup> June 2008 at 7.30 p.m. in Warsill Parish Hall.

8.41 p.m.

**The Minutes were agreed and signed as being a true record of proceeding by the Chairperson at an Ordinary Meeting of the Parish Council on 26<sup>th</sup> June 2008**

***J A Gant***

Clerk to Bishop Thornton & Warsill PC