

**THE ANNUAL PARISH MEETING OF BISHOP THORNTON AND
WARSILL PARISH COUNCIL
HELD IN
BISHOP THORNTON C.E. SCHOOL,
BISHOP THORNTON
ON THURSDAY, 24th. MAY 2007
AT 7.30 PM.**

1. **PRESENT:-** Cllr (Chair) Dr J Gillingham, Cllr Mr B Baker, Cllr Mrs B Rickards, Cllr Mrs A Peacock, Cllr Mr R Hughes, Cllr Mr CA Stobbs. District Cllr Mr E Hinchcliffe, the Clerk and 3 members of the Public.

2. **APOLOGIES:-** No apologies were received.

3. **MINUTES:-** The Minutes of the last Annual Parish Meeting held on Thursday 18th May 2006 in Bishop Thornton C.E. School were confirmed as being an accurate account of proceedings and duly signed by the Chairman.

4. **REPORTS 2006/7:-**
 - (A) **CHAIRMAN'S REPORT:-**
The Chairman welcomed everyone to the meeting. He thanked District Cllr Mr E Hinchcliffe and County Cllr Mrs H Garnett for their help and support for the Parish Council over this last year. He also thanked his fellow Councillors for their support for him during a difficult personal time, particularly Cllr Mr B Baker and the Clerk for all her efforts on behalf of the Parish Council. He noted that during the past year Parish Councillors have dealt with 24 Planning Applications of which 14 were granted, 1 had been withdrawn, 2 taken to appeal and 1 still awaited a decision from HBC. He also noted in no specific order that various Highway matters had been taken up with NYCC including new road signs for Warsill, kerbing problems also in Warsill and zig-zag markings for the road adjacent to both Schools in Bishop Thornton. Representations are still being made to NYCC regarding changes to the Bus Service through Bishop Thornton and Shaw Mills and negotiations to get the demolished seat at the top of Chapel Bank are on going. Latterly, the Parish Councillors sent flowers and a congratulatory card to Mrs E Marygold of Shaw Mills in recognition of her 100th birthday.

 - (B) **FINANCIAL REPORT:-** The Clerk/RFO presented the financial report for the year ending 31st March 2007. £445.22 had been brought forward from the previous year, £1,800 had been received in Precept and £94.37 reclaimed VAT giving a total of £2339.59. Payments amounting to £1512.42 had been agreed and made.

The balance as per payment and receipts stood at:

	£ - p
Barclays Bank Current A/C	827.17
Less O/S Cheques	0.00
Cash in Hand	<u>0.00</u>
	827.17

The details were discussed and Councillors unanimously agreed that both the Accounts and the Statement of Assurance truly represented the financial business transacted by the Council for the year ending 31st March 2007. Cllr Mrs B Rickards thanked the Clerk for the clarity with which the accounts were presented. The Chairman and the Clerk/ RFO duly signed copies of the Financial and Assurance Statements.

5. PARISHIONER'S 'QUESTION TIME'

Parishioners were invited to question Parish Councillors regarding the business undertaken by the Parish Council over the past year. One Parishioner requested clarification regarding the enforcement of parking on zig-zag markings when attending evening meetings at either school should the markings be put in place. As far as the Parish Council is aware any such markings would only be advisory to begin with but a mandatory order could be attached at a latter date.

6. DATES OF FUTURE MEETINGS:-

Councillors unanimously agreed that henceforth Parish Council meetings should, whenever possible take place on the last Thursday of the month, that at least some of the meetings should be held at Warsill and of the meetings held in Bishop Thornton the venue should alternate between Bishop Thornton CE School and Bishop Thornton RC School. It was also agreed that the Parish Council should not meet in August or December unless absolutely necessary.

7. ANY OTHER BUSINESS NOT INCLUDED ON THE AGENDA (For information only):-

There was no other business.

8. DATE OF NEXT MEETING:-

There being no further business the Annual Parish Meeting was closed at 7.50 p.m. The Annual Parish Meeting was followed by the Parish Councils Annual General Meeting.

The Minutes were agreed and signed as being a true record of proceeding by the Chairperson at an Ordinary Meeting of the Parish Council on 28th June 2007.

**THE ANNUAL MEETING OF BISHOP THORNTON AND
WARSILL PARISH COUNCIL HELD IN
BISHOP THORNTON CE SCHOOL, BISHOP THORNTON,
ON THURSDAY, 24th MAY 2007 AT 7.51 pm**

1. **PRESENT:** Cllr Dr J Gillingham, Cllr Mr B Baker, Cllr Mrs B Rickards, Cllr Mrs A Peacock, Cllr Mr R Hughes, Cllr Mr C A Stobbs, District Cllr Mr E Hinchcliffe, the Clerk and 3 members of the public.

2. **APOLOGIES:** No apologies were received.

3. **DECLARATION OF INTEREST:**
Cllr Mrs B Rickards declared a pecuniary and non-pecuniary interest in the reporting of Parish Council meetings for the Pateley Bridge and Nidderdale Herald.
(7.56 pm)

4. **ELECTION TO OFFICE:**
Nominations had been sought for the office of Chair and Vice-Chair of the Parish Council and were as follows: for Chair, Cllr Mr B Baker was proposed by Cllr Mr A Stobbs; for Vice-Chair Dr J Gillingham was proposed by Cllr Mr B Baker. Cllr Mr B Baker and Cllr Dr J Gillingham were unanimously elected to Office for the forthcoming year
(7.59 pm)

5. **ACCEPTANCE OF OFFICE:**
Cllr Mr B Baker and Cllr Dr J Gillingham formally accepted the respective Offices of Chair and Vice-Chair of the Parish Council for the forthcoming year.
(8.00 pm)

6. **MINUTES:** The Minutes of the last Annual General Meeting held on Thursday 18th May 2006 and the Ordinary Parish Council Meeting held on Thursday, 26th April 2007 were with minor corrections agreed to be a true record and were duly signed by the Chair.
(8.01 pm)

7. **EXEMPT INFORMATION:**
There were no exempt matters.
(8.02 pm)

8. **CONFIRMATION OF INTERNAL AUDITOR FOR 2007/08:**
Councillors confirmed Mrs Davis as the Parish Council's Internal auditor for the forthcoming year **(UNANIMOUS DECISION)**
(8.03 pm)

9. **ANNUAL RISK ASSESSMENT:**
Councillors discussed and agreed that the level of risk to the Parish Council remains the same as it was last year and that all appropriate action had been made to account of and alleviate possible risks.
(UNANIMOUS DECISION)
(8.04 pm)

10. MATTERS ARISING:

- ◆ **Parking Bays, Grange Close, Shaw Mills** - Cllr Mrs B Rickards and Cllr Mr B Baker acknowledged that the disabled bay markings were still visible. Councillors agreed that Cllr Mr Baker should raise this matter again with NYCC's Simon Foster.

(UNANIMOUS DECISION)

(8.05 pm)

11. PLANNING:

(i) The following planning applications received since the last meeting of the full Parish Council / General Purposes Committee were considered.

- (a) **RAVENTOFTS FARM, BISHOP THORNTON - (6.61.106.A.FUL):** Erection of agricultural building for M Baul and Partners - **NO OBJECTIONS.**

(UNANIMOUS DECISION)

(8.08 pm)

(ii) OTHER PLANNING MATTERS:

No other Planning matters were discussed.

12. FINANCIAL MATTERS:

(i) **PRECEPT:** - Councillors acknowledged the receipt of £900 as the first half-yearly precept from HBC.

(ii) **PAYMENT:** - Councillors agreed the following payment for Advertising the Annual Parish Meeting in the public notice section of the Pateley Bridge and Nidderdale Herald - JOHNSTON PUBLISHING (NORTH) - Public Notice - £48.15

(UNANIMOUS DECISION)

(iii) **OTHER FINANCIAL MATTERS:** - Items not covered on the agenda: No other financial matters were discussed.

(8.10 pm)

13. HIGHWAYS & TRANSPORTATION MATTERS:

(i) **OTHER HIGHWAY MATTERS** - The following items were discussed:-

- ◆ **Bridge Repairs, Shaw Mills** – Cllr Mrs B Rickards informed the meeting that yet more damage had been caused to the bridge in Shaw Mills. Cllr Mr Baker again undertook to raise the issue with NYCC's Simon Foster.
- ◆ **Loose BT Cable, Shaw Mills** - Cllr Mrs B Rickards informed the meeting that a loose and dangerously exposed cable is protruding from the BT box in Shaw Mills. The Clerk was asked to pursue the matter with BT.
- ◆ **Road Repairs** – Cllr Mr B Baker undertook to raise a number of other highway matters such as potholes etc with NYCC's Simon Foster.

(8.17 pm)

14. OTHER URGENT BUSINESS NOT INCLUDED ON THE AGENDA (For Information Only):

- ◆ **Decent Home Standard Works, Sunnybank, Shaw Mills** - District Cllr Mr E Hinchcliffe reported that he had, at the request of the residents, visited a house on Sunnybank with regard to a number of concerns surrounding the

work being undertaken by Baldwins as contracted by HBC as part of the Decent Home Standard Work initiated by the Government.

- ◆ **Changes to Bus Services through Shaw Mills and Bishop Thornton –** Councillors discussed the continuing problems surrounding the recent changes made to the Bus Services through Shaw Mills and Bishop Thornton both with regard to the school bus service and fare paying passengers. There is still a great deal of confusion surrounding operation of the bus services. A number of additional changes have already been made since the new timetable was introduced, the route of the Grammar School bus has been revised, pickup times have proven erratic and there is to be a different time table for the school holidays. The Clerk was asked to contact Mary Welsh, NYCC's Transport Dept. requesting a site meeting with her and Fiona Cashmore also of NYCC Transport Department. (8.24 pm)

15. DATE OF NEXT MEETING:

There being no further business the Chair closed the meeting at 8.25 pm and called the next Ordinary Meeting of the Parish Council for Thursday, 28th June 2007 at 7.30 p.m. in Warsill Parish Hall.

The Minutes were agreed and signed as being a true record of proceeding by the Chairperson at an Ordinary Meeting of the Parish Council on 28th June 2007.